

CONTRACT WITH RED LETTER PHILANTHROPY:

Phillip Kennedy/Meggin King moved that Maritime Conference move forward with the next phase of the project, a feasibility study, as proposed by Red Letter Philanthropy Counsel Ltd.

**MOTION CARRIED**APPOINTMENT OF SAINT JOHN SUPPLY HOSPITAL CHAPLAIN:

Meggin King/Dean Lawrence moved the appointment of the Rev. Doreen Daley to the position of Supply Chaplain for the Saint John Hospital for the period July 11, 2011, to December 31, 2011, conditional on receipt of three positive references.

**MOTION CARRIED**OCTOBER MEETING DATES OF CONFERENCE EXECUTIVE:

It was agreed to schedule a tentative full Maritime Conference Executive conference call meeting with select agenda items for October 12, 2011, starting at 10:00 a.m., and to move the date of the Fall 2011 meeting of Maritime Conference Executive from October 14-15, 2011, to November 18-19, 2011.

**MOTION CARRIED**

ADJOURNMENT: The President moved that there being no further business the meeting close.

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Jane Johnson, President

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David Hewitt, Executive Secretary

**MARITIME CONFERENCE  
THE UNITED CHURCH OF CANADA**

TIME AND PLACE: The Sub-Executive of Maritime Conference met, at the call of the President, on Friday, July 29, 2011 by telephone conference call at 9:30 a.m., with the Past-President, Ms. Ruth Gamble, officiating.

ATTENDANCE AND REGRETS: Present were Past-President Ms. Ruth Gamble, Executive Secretary Mr. David Hewitt, Treasurer Mr. Stewart Hudson, Rev. Dr. Ross Bartlett, Rev. Ivan Gegan, Ms. Heather Maclean, Rev. Phillip Kennedy, Mr. Dean Lawrence, and Ms. Jennifer Whittemore attended to record the minutes.

Regrets: President Rev. Jane Johnson, and Rev. Meggin King

QUORUM: A quorum was present.

CONSTITUTION OF THE COURT: The Past-President constituted the Court "in the name of the Lord Jesus Christ the only Sovereign head of the Church, and by the authority vested in me by the Maritime Conference of The United Church of Canada, I hereby declare this meeting of the Sub-Executive of the Maritime Conference to be in session for the work that may properly be brought before it to the glory of God."

OPENING WORSHIP: The Past-President opened the meeting with prayer.

OPENING MOTION:

MINUTES: David Hewitt / Heather Maclean moved that the Sub-Executive minutes from July 6, 2011 [56(11)-57(11)], be approved as printed and circulated.

**MOTION CARRIED**

CONFERENCE ACCOMMODATIONS COMMITTEE: Dean Lawrence, chair, Conference Accommodations Committee, discussed the project budget (appendix A). Discussion followed.

Dean Lawrence / Heather Maclean moved that the costs that have been presented to the Sub-Executive (appendix A) be approved for the construction of this project.

**MOTION CARRIED**

David Hewitt / Dean Lawrence moved that the Sub-Executive authorize agreement with Alliance Building Contractors for the construction of the building.

**MOTION CARRIED**

David Hewitt / Phillip Kennedy moved that the Sub-Executive authorize a loan agreement with Gerry and Linda Moore.

**MOTION CARRIED**

ADJOURNMENT: The Past-President moved that there being no further business the meeting close.

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Ruth Gamble, Past-President

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David Hewitt, Executive Secretary

### Appendix A

**PROJECT BUDGET: Maritime Conference Archives & Office Building**

Land Cost:	\$150,000.00	<u>Funding proposal</u>	
Soft Cost (see below):	\$106,875.00	Revenue from sale of York Street properties	\$600,000.00
		Available cash reserves	\$600,000.00
Construction Cost:	\$1,950,000.00	Mortgage	\$1,895,853.00
April 14 Additions:			
meeting 150 year Archive index:	\$315,000.00		
all-steel framework:	\$40,000.00		
suspended ceiling:	\$10,000.00		
HVAC:	\$40,000.00		
expanded parking:	\$25,000.00		
central vacuum:	\$4,500.00		
July 26 Additions:			
Concrete:	\$27,500.00		
AC and ventilation:	\$19,370.00		
Plumbing:	\$2,300.00		
Fire protection:	\$26,608.00		
Total Construction Cost:	\$2,460,278.00	Construction Cost	\$1,950,000.00
Archives Shelving Units:	\$145,000.00	Includes: Floor prep, bases, finish	\$50,000.00
Furnishings:	\$80,000.00	built-ins, vanities, shelving	\$30,000.00
Equipment and Appliances:	\$20,000.00	landscaping	\$20,000.00
Window Coverings:	\$3,700.00	HVAC	\$90,000.00
Signage:	\$5,000.00	Planting, trees, shrubs	\$10,000.00
Contingency:	\$125,000.00	Building permit fees, approx	\$14,000.00
<b>TOTAL PROJECT COST:</b>	<b>\$3,095,853.00</b>		

July 27, 2011

<u>Soft Cost:</u>		<u>Conference Accommodations Committee</u>	Actual	Budget
Financing Cost During Construction:	\$40,000.00	Chris Ward	\$15,000.00	\$12,500.00
Insurance:	\$3,500.00	Legal Fees	\$3,637.42	\$10,000.00
Deed Transfer Tax on Land Purchase:	\$375.00	Architect	\$2,070.00	\$30,000.00
Project Management Fees: Kingsway	\$63,000.00	Atlantic Urban Realty	\$10,238.76	\$7,500.00
Total soft cost:	<u>\$106,875.00</u>	Other Consultants	\$27,347.04	\$10,000.00
		Meetings	\$4,564.60	\$5,000.00
		Moving Expenses	\$4,580.30	\$25,000.00
		Contingency (Planning/Temp loc'n)	<u>\$11,955.53</u>	<u>\$50,000.00</u>
			\$79,393.65	\$150,000.00